



Facility

Name: *Esmeralda Lujan* **License Number:** *168578*
Address: *4751 W. Glen Drive SW, Albuquerque, NM 87105*
Phone: *5054898636* **Fax:** *N/A* **E-mail:** *N/A*

License Information

Type: *2 Star + Family Child Care Home* **Status:** *Licensed* **Issue Date:** *05/01/2018* **Expiration Date:** *02/26/2019*

Capacity

Over Age 2: *4* **Under Age 2:** *2* **Night Care:** *0* **Playground:** *0*
Square Footage: *N/A*

Census

Over 2: *1* **Under 2:** *0*

Classrooms

Number of Classrooms: *1*

Days and Hours of Operation

| | | | | |
|--|---|---|--|--|
| Monday <i>6:00 AM - 6:00 AM</i> | Tuesday <i>6:00 AM - 11:00 AM</i> | Wednesday <i>6:00 AM - 11:00 PM</i> | Thursday <i>6:00 AM - 11:00 PM</i> | Friday <i>6:00 AM - 11:00 PM</i> |
| Saturday <i>6:00 AM - 11:00 PM</i> | Sunday <i>6:00 AM - 11:00 PM</i> | | | |

Inspection

Date: *08/27/2018* **Time In:** *12:23 PM* **Time Out:** *1:30 PM* **Purpose:** *Complaint*

Licensure

8.16.2.31 A Licensing Requirements

Non-compliance

The licensee did not obtain background checks on all staff, volunteers, and prospective staff as per the requirements outlined in the department's most current version of the Background Check and Employment History Verification provisions.

Corrective Action Plan

The licensee will obtain background checks on all staff, volunteers, and prospective staff.

Regulation: *8.16.2.31.A.3.*

Date to be Completed: *09/26/2018*

8.16.2.31 B Capacity of a Home

Not Inspected

Licensure (continued)

8.16.2.31 C Incident Reporting Requirements

Not Inspected

Administrative Requirements

8.16.2.32 A Administrative Records

Not Inspected

8.16.2.32 B Mission, Philosophy and Curriculum Statement

Not Inspected

8.16.2.32 C Parent Handbook

Not Inspected

8.16.2.32 D Children's Records

Non-compliance

Of the 1 children's records reviewed, 1 is/are missing written authorization, containing fieldtrip destination, date and time of fieldtrip and expected return time, from the child's parent or guardian to remove the child from the premises to participate in off-site activities. See Children's Records 8.16.2.32 form for the child(ren) with missing information and/or authorization.

Corrective Action Plan

Written permission from the child's parent or guardian will be obtained prior to taking the child off site.

Regulation: 8.16.2.32.D.1.g.

Date to be Completed: 08/27/2018

8.16.2.32 E Personnel Records

Non-compliance

The home does not have documentation of a care giver(s) for background check.

Corrective Action Plan

Documentation of a background check and employment history verification for all staff members and all adults living in the home. A background check must be conducted at least once every five years on all required individuals.

Regulation: 8.16.2.32.E.1.

Date to be Completed: 08/27/2018

8.16.2.32 F Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements

Not Inspected

8.16.2.33 B Staff Qualifications and Training

Non-compliance

The home does not have on duty at all times all educators certified in first aid and cardiopulmonary resuscitation (CPR).

Corrective Action Plan

A home must have all educators certified in first aid and cardio-pulmonary resuscitation (CPR).

(continued)

Regulation: 8.16.2.33.B.6.

Date to be Completed: 09/26/2018

Services & Care of Children

| | |
|---|----------------------|
| 8.16.2.34 A Guidance | <i>Not Inspected</i> |
| 8.16.2.34 B Naps or Rest Period | <i>Not Inspected</i> |
| 8.16.2.34 C Additional Requirements for Infants and Toddlers | <i>Not Inspected</i> |
| 8.16.2.34 D Diapering and Toileting | <i>Not Inspected</i> |
| 8.16.2.34 E Additional Requirements for Children with Special Needs | <i>Not Inspected</i> |
| 8.16.2.34 F Night Care | <i>Not Inspected</i> |
| 8.16.2.34 G Physical Environment | <i>Not Inspected</i> |
| 8.16.2.34 H Social-Emotional Responsive Environment | <i>Not Inspected</i> |
| 8.16.2.34 I Equipment and Program | <i>Not Inspected</i> |
| 8.16.2.34 J Outdoor Play | <i>Not Inspected</i> |
| 8.16.2.34 K Swimming, Wadding and Water | <i>Not Inspected</i> |
| 8.16.2.34 L Field Trips | <i>Not Inspected</i> |

Food Service

| | |
|------------------------------|------------------------------|
| 8.16.2.35 B Meals and Snacks | <i>Non-compliance</i> |
|------------------------------|------------------------------|

The home did not plan daily meals and snacks to include a variety of foods and beverages that were dense in nutrients.

Corrective Action Plan

The home will plan daily meals and snacks to meet the minimum standards in the CACFP and to be consistent with USDA's current dietary guidelines for Americans, including [].

Regulation: 8.16.2.35.B.4.

Date to be Completed: 09/26/2018

| | |
|------------------------|----------------------|
| 8.16.2.35 C Menus | <i>Not Inspected</i> |
| 8.16.2.35 D Kitchens | <i>Not Inspected</i> |
| 8.16.2.35 E Meal Times | <i>Not Inspected</i> |

Health & Safety Requirements

| | |
|------------------------------------|----------------------|
| 8.16.2.36 A Hygiene | <i>Not Inspected</i> |
| 8.16.2.36 B First Aid Requirements | <i>Not Inspected</i> |

Health & Safety Requirements (*continued*)

| | |
|---|----------------------|
| 8.16.2.36 C Medication | <i>Not Inspected</i> |
| 8.16.2.36 D Illness and Notifiable Diseases | <i>Not Inspected</i> |
| 8.16.2.37 A-G Transportation Requirements for Homes | <i>Not Inspected</i> |

Buildings, Grounds & Safety

| | |
|---|----------------------|
| 8.16.2.38 A Housekeeping | <i>Not Inspected</i> |
| 8.16.2.38 B Pest Control | <i>Not Inspected</i> |
| 8.16.2.38 C Mechanical Systems | <i>Not Inspected</i> |
| 8.16.2.38 D Lighting, Lighting Fixtures and Electrical | <i>Not Inspected</i> |
| 8.16.2.38 E Exits | <i>Not Inspected</i> |
| 8.16.2.38 F Toilet and Bathing Facilities: | <i>Not Inspected</i> |
| 8.16.2.38 G Safety Compliance | <i>Not Inspected</i> |
| 8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances | <i>Not Inspected</i> |
| 8.16.2.38 I Pets | <i>Not Inspected</i> |

Additional Comments

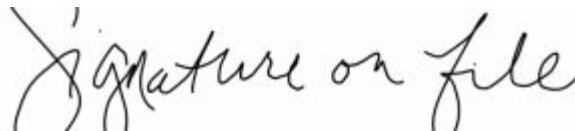
The home provider is providing care at a center that is not yet licensed. Provider is transporting the children from her home to the center as she is setting the center up for licensure.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Helen Waldorf



Facility Representative: Esmeralda Lujan